

Washington State Parks  
& Recreation Commission



Received  
FEB 01 2017  
Boating Programs

Request for  
Boating Safety Program Approval

# Request For Boating Safety Program Approval

Submitted by:  
**Everett Police Department**

*(Applicant)*

To Washington State Parks & Recreation Commission

## Contents

This application for Boating Safety Program Approval consists of this request form, the Boating Safety Program Description and any attachments to it, and any other addenda, or amendments approved by the Director under the authority of RCW 39.34 Interlocal Cooperation Act as authority to enter into this agreement.

### Statement of Purpose

#### ***RCW 79A.60.010 states, in part:***

"...It is also the intent of the legislature to increase boat registration fees in order to provide additional funds to local governments for boating safety enforcement and education programs. The funds are to be used for enforcement, education, training, and equipment, including vessel noise measurement equipment. The legislature encourages programs that provide boating safety education in the primary and secondary school system for boat users and potential future boat users. The legislature also encourages boating safety programs that use volunteer and private sector efforts to enhance boating safety and education."

#### ***RCW 79A.60.510 states, in part:***

"...The legislature finds that there is a need to educate Washington's boating community about safe and responsible actions on our waters and to increase the level and visibility of the enforcement of boating laws. To address the incidence of fatalities and injuries due to recreational boating on our state's waters, local efforts directed towards safe boating must be stimulated. To provide for safe waterways and public enjoyment, portions of the watercraft excise tax and boat registration fees should be made available for boating safety and other boating recreation purposes."

#### ***RCW 88.02.040 states, in part:***

"...Fees for vessel registrations collected by the director shall be deposited in the general fund: PROVIDED, that any amount above one million one hundred thousand dollars per fiscal year shall be allocated to counties by the state treasurer for boating safety/education and law enforcement programs. Eligibility for such fee allocation shall be contingent upon approval of the local boating safety program by the State Parks & Recreation Commission. Fund allocation shall be based on the numbers of registered vessels by county of moorage."

### Statement of Required Assurances

Chapter 352-65 WAC requires that each county or local jurisdiction requesting approval of its boating safety program make the following assurances. The county or local jurisdiction will:

1. Operate the boating safety program throughout its scheduled season(s) in compliance with minimum program requirements now or hereafter specified in WAC 352-65-040;
2. Established and deposit allocated funds into an account as required by RCW 88.02.045, that is dedicated solely for supporting the jurisdiction's boating safety program activities as specified in WAC 352-65-040;
3. Submit to State Parks a copy of any audit which discloses disallowed or questioned costs, and resolve to State Park's satisfaction any findings pertaining thereto;

4. Enforce boating safety equipment, vessel operation, noise level, and registration laws as specified in Title 88 RCW, *Navigation and Harbor Improvements*, RCW 79A.60 *Regulation of Recreational Vessels*, rules adopted by State Parks, and as specified in local rules or ordinances;
5. For counties only; equitably distribute state allocated funds to all eligible jurisdictions within seventy-five days of the allocation from the State Treasurer's Office, and notify State Parks of the amount distributed to each eligible jurisdiction;
6. For cities only; enter into a cooperative agreement with the county for annual, equitable distribution of allocated vessel registration fees.

The applicant must advise State Parks in writing of any material change to its boating safety program, so that compliance with the above required assurances, including minimum program requirements, may be assessed.

### Certification

By this signature, applicant, through its authorized representative, certifies that it has read and understands the above *Statement of Required Assurances*, and hereby makes the required assurances and agrees to be bound thereby. Applicant understands that failure to act consistent with one or more required assurances, or failure to advise State Parks of material changes to its boating safety program, may be cause for revocation of the Commission's approval of the Applicant's boating safety program.



Signature of Authorized Representative

4/31/17  
Date

### Approval



Director, Washington State Parks & Recreation Commission

3-6-2017  
Date

**Boating Safety Program Description  
Staffing and Schedule**

Agency: Everett Police Department

Agency Sheriff or Chief: Chief Dan Templeman

Date: January 2017

<b>Staffing</b>	<b>Name/Rank</b>	<b>Commission Held (Regular or Reserve)</b>	<b>Date of Marine L.E. Training Date Per WAC 352- 65-040(4)</b>
<b>Supervisor</b>	<b>1 Sgt Jeff Hendrickson</b>	R	04-2001
	<b>2 Lt Bruce Bosman</b>	R	N/A
<b>Lead Accident Investigators</b>	<b>1 Sgt Russ Crocker</b>	R	04-2008
	<b>2 Ofc Josh Doonan</b>	R	04-2015
<b>Boating Safety Officers</b>	<b>1 Sgt Russ Crocker</b>	R	04-2008
	<b>2 Ofc Kevin Davis</b>	R	04-2009
	<b>3 Ofc Greg Ybarra</b>	R	04-2009
	<b>4 Ofc Brett Stewart</b>	R	04-2009
	<b>5 Ofc Aaron Snell</b>	R	05-2012
	<b>6 Ofc Kevin Obrien</b>	R	04-2006
	<b>7 Ofc Ryan Hanks</b>	R	04-2015
	<b>8 Ofc Alex Helphrey</b>	R	04-2013
	<b>9 Ofc Geoffrey Albright</b>	R	04-2016
	<b>10 Ofc John Karr</b>	R	04-2016
<b>Coordinator of Boating Education</b>	<b>Sgt Russ Crocker</b>	R	04-2008
<b>Certified Boating Ed Instructor</b>	<b>Sgt Russ Crocker</b>	R	04-2008
	<b>2</b>		

**Boat Patrol Schedule**

	<b>Sun</b>	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thu</b>	<b>Fri</b>	<b>Sat</b>
<b>Patrol Hours</b>	8					8	8
<b># of Officers</b>	2					2	2
<b># of Vessels</b>	1					1	1

**Patrol Season Begins:** May

**Patrol Season Ends:** October

## **1. Boating Accident Reporting - WAC 352-65-040(1)**

- a. Each county or local jurisdiction must provide an assurance that all serious or fatal accidents will be thoroughly investigated to the maximum extent possible, and that copies of the investigative reports will be submitted to State Parks in a timely manner as specified in RCW 79A.60.220.
- b. The approved county or local jurisdiction must support the state-wide boating accident reporting system by:
  - i. Providing recreational boaters with copies of the state required boating accident report (BAR) form and informing recreational boaters of their responsibility to submit the completed BAR in a timely fashion as specified in RCW 79A.60.200; and
  - ii. Submitting to State Parks a completed BAR form which includes all available information about the accident or casualty as specified in chapter 352-70 WAC.

## **2. Boater Assistance - WAC 352-65-040 (2)**

The county or local jurisdiction will have the ability to respond or coordinate response to boating emergencies which occur within this jurisdiction. Such emergencies may include swift water response, open water rescue, ice rescue, vessel fire, overdue boater search, or other boating-related emergencies or distress calls.

## **2. Training - WAC 352-65-040(3)**

The county or local jurisdiction will be responsible for acquiring the training for its assigned boating safety program personnel. The training will include basic boating safety officer training as provided by the United States Coast Guard, State Parks, or any county or local jurisdiction whose training program is approved by State Parks.

Such training must be acquired within one year of initiating a new boating safety program and within one year for each newly assigned boating safety officer.

Marine Leads or Supervisors are responsible for maintaining and submitting the BMLE /BCM Currency Form (Enclosure 1) for each assigned member of their Marine Unit. Forms must be submitted annually as part of the A-299 Form.

## **4. Rules and Regulations - WAC 352-65-040(4)**

When the county or local jurisdiction adopts ordinances governing recreational boating, the ordinances must be as restrictive, but may be more restrictive than Washington state boating laws and regulations.

***Identify the boating laws, rules and ordinances, which are enforced by the agency's boating safety officers. If local boating ordinances have been passed, please attach a current copy.***

## **5. Enforcement - WAC 352-65-040(5)**

**The county or local jurisdiction must:**

- a) Provide:
  - i.) Officers with law enforcement certificates from the criminal justice training commission which authorizes such officers to enforce all boating laws and regulations or officers who have completed such other training program as may be approved by the director or designee;

- ii.) A patrol schedule that ensures such officers patrol the waterways during peak recreational boating periods;
- iii.) The necessary boating safety patrol equipment, including vessel(s) capable of serving the minimum requirements of this section. The patrol vessel must be properly marked and properly Equipped as provided in chapter 88.02 RCW and chapter 352-60 WAC;
- b) Respond to on-water complaints, accidents, and emergencies;
- c) Enforce safety equipment, vessel operation, noise level, navigation and harbor improvements, and registration laws as specified in Title 88 RCW, and as specified in local codes or ordinances.

***In addition, the laws in RCW 79A.60 and rules adopted by State Parks are to be enforced.***

#### **6. Boating Education - WAC 352-65-040(6)**

The county or local jurisdiction must have a boating safety education and information program as follows: Have a designated officer, trained by State Parks, to coordinate the activities of boating safety education instructors, act as liaison to boating education organizations, and to coordinate:

- a) Boating safety presentations, which may include any of the following: Presentations in primary and secondary schools, to boating organizations, and youth groups.
- b) Boating safety instruction. A public course of instruction using lessons and materials from State Parks education curriculum, or other state or nationally recognized curriculum approved by State Parks.
- c) Boating safety information. Distribute boating safety information and materials, including materials provided by State Parks, to boating and outdoor recreation organizations, the boating public, public agencies, and the local media.

#### **7. Waterway Marking - WAC 352-65-040(7)**

The county or local jurisdiction will use only those waterway markers which conform to the uniform state waterway marking system as identified found in chapter 352-66 WAC.

#### **8. Boating Safety Inspections - WAC 352-65-040(8)**

The county or local jurisdiction will complete written boating safety inspections during enforcement and informational contacts when considered safe and appropriate to document boater compliance with state boating laws. State Parks will provide boating safety inspection forms. A copy of the completed inspection will be submitted to State Parks for statistical purposes.

#### **9. Reports - WAC 352-65-040(9)**

The county or local jurisdiction agrees to submit an annual report of activities performed through the boating safety program and to submit an annual report of all program expenditures. The county or local jurisdiction agrees to participate in state-wide boating surveys coordinated by State Parks.

#### **10. Limitations on Use of Funds - WAC 352-65-040(10)**

These funds are intended to increase education and enforcement efforts and to stimulate greater local participation in boating safety and are not to supplant existing local funds used for boating safety programs. The county or local jurisdiction agrees to deposit vessel registration fees allocated by the state treasurer under RCW 88.02.040 into an account dedicated solely for boating safety purposes which include all activities or expenditures identified in this section.

***The dedicated account is established and subject to the requirements in 88.02.045 RCW.***

Dedicated Account Number:	156-336-8401-046
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### 13. Participation in Meetings

The supervisory marine officer identified by your agency must attend all meetings and conferences convened by State Parks.

### 14. Additional Training

Please list any additional MLE courses your personnel may have completed (FLETC, NASBLA, etc.)

Members of our team have completed BOSAR, EVOC, USGC SAR training, Washington State Ferry boarding training and we conduct quarterly in-service marine training throughout the year.

EQUIPMENT VALUED AT \$5000.00 DOLLARS OR MORE (Engines, Electronics, etc.)				
Type of Equipment	Make	Model	Funds used for Purchase (local, state, federal)	Year
Tow Vehicle	Ford	F350	Local / State	2016

PATROL VESSELS					
Patrol Vessel Name	Length	Power	Manufacturer/Model	Funds Used For Purchase (local, state, federal)	Year
Marine 1	33	OB /900HP	Safeboat	Federal / Local	2013
Marine 2	24	OB 280HP	Zodiac	Local	1992
Marine 3	14	OB / 15	Inmar	State	2016



Officer Name Off G. S. OFFERT ALABAMA

ID \_\_\_\_\_

☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

DATE 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	10-06-16	TH
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	08-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	08-22-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	08-22-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	08-22-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	08-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	08-22-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	08-22-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	08-22-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	08-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	08-22-16	

Officer's Name: GEORGEY ALARICAT

Officer's Agency/Department: FAYETTE PD

**Role of Signing Authority:** ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

Signing Authority Name: DEEP HENDRICKSON

Signing Authority Agency: BURGART PD




**(Enclosure 1) BOAT Currency Requirements Report**  
**Officer Name** SGT RUSS CROCKFORD **ID** \_\_\_\_\_

**COMPETENCY** ☐ Boat Crew

☒ Boat Operator for SAR ☐ Tactical Operator

**DATE** 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	06-09-17	
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	08-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	08-22-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	08-22-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	11-28-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	07-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	11-28-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	07-22-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	08-22-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	08-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	08-22-16	

**Officer's Name:** SGT RUSS CROCKFORD

**Officer's Agency/Department:** BURRITT 10

**Role of Signing Authority:** ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

**Signing Authority Name:** DEPT ADMIRALTY


**Signing Authority Agency:** BURRITT P.D.

**(Enclosure 1) BOAT Currency Requirements Report**  
 Officer Name OPC JOSH DANAN ID \_\_\_\_\_

COMPETENCY ☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

DATE 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	07-07-16	
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	11-25-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	11-25-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	11-25-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	11-25-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	11-25-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	11-25-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	11-25-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	11-25-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	11-25-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	11-25-16	

Officer's Name: JOSH DANAN

Officer's Agency/Department: BURBURY PD

Role of Signing Authority: ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

Signing Authority Name: JEFF HANSEN

Signing Authority Agency: BURBURY PD

**(Enclosure 1) BOAT Currency Requirements Report**  
**Officer Name** OFC ALEX HELPHREY **ID** \_\_\_\_\_

**COMPETENCY** ☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

**DATE** 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	04-07-16	VA
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	08-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	08-22-16	
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Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	11-28-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	08-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	11-28-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	08-22-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	08-22-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	08-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	08-22-16	

**Officer's Name:** ALEX HELPHREY

**Officer's Agency/Department:** EVERETT PD

**Role of Signing Authority:** ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

**Signing Authority Name:** J. BARNARD

**Signing Authority Agency:** EVERETT PD

(Enclosure 1) BOAT Currency Requirements Report  
Officer Name SDT JEFF HENNINGSEN ID \_\_\_\_\_

COMPETENCY ☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

DATE 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	05-05-17	DJA
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	08-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	08-22-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	08-22-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	07-04-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	08-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	07-04-16	
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Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	08-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	08-22-16	

Officer's Name: JEFF HENNINGSEN

Officer's Agency/Department: BUMWIST PD

Role of Signing Authority: ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

Signing Authority Name: JEFF HENNINGSEN

Signing Authority Agency: BUMWIST PD

**(Enclosure 1) BOAT Currency Requirements Report**  
**Officer Name** OFC JOHN KARR **ID** \_\_\_\_\_

**COMPETENCY** ☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

**DATE** 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	08-04-16	JA
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	08-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	08-22-16	
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Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	08-22-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	08-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	08-22-16	

**Officer's Name:** JOHN KARR

**Officer's Agency/Department:** EVANSTON POLICE

**Role of Signing Authority:** ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

**Signing Authority Name:** JEFF HENNINGSEN


**Signing Authority Agency:** EVANSTON PD

**(Enclosure 1) BOAT Currency Requirements Report**  
**Officer Name** OFC KEVIN O'BRIEN **ID** \_\_\_\_\_

**COMPETENCY** ☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

**DATE** 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	10-06-16	
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	08-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	08-22-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	08-22-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	11-25-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	08-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	01-25-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	08-22-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	08-22-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	08-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	08-22-16	

**Officer's Name:** KEVIN O'BRIEN

**Officer's Agency/Department:** EVERETT POLICE

**Role of Signing Authority:** ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

**Signing Authority Name:** JOFF HENNINGSEN

**Signing Authority Agency:**  EVERETT PD

(Enclosure 1) BOAT Currency Requirements Report  
Officer Name MPO JIM OHARA ID \_\_\_\_\_

COMPETENCY ☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

DATE 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	11-03-16	TRA
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	08-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	08-22-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	08-22-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	08-07-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	08-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	08-22-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	08-22-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	08-22-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	08-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	08-22-16	

Officer's Name: JIM OHARA

Officer's Agency/Department: EVERETT POLICE DEPT

Role of Signing Authority: ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

Signing Authority Name: JEFF HINDRICKSON

Signing Authority Agency: EVERETT PD




(Enclosure 1) BOAT Currency Requirements Report  
Officer Name MPO STEPHAN ROSS ID \_\_\_\_\_

COMPETENCY ☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

DATE 01-10-17


Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	12-08-16	
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	02-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	05-22-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	11-28-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	11-28-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	08-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	11-28-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	11-28-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	11-28-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	11-28-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	11-28-16	

Officer's Name: STEPHAN ROSS

Officer's Agency/Department: BUREST POUCE

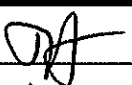
Role of Signing Authority: ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain


Signing Authority Name: DISP HARMORELL

Signing Authority Agency:  BUREST PD

## (Enclosure 1) BOAT Currency Requirements Report

Officer Name OFC BRETT STEWART ID \_\_\_\_\_COMPETENCY ☒ Boat Crew☒ Boat Operator for SAR ☐ Tactical OperatorDATE 01-10-17

TASK	COMPETENCY	Boat Crew Member REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	04-07-16	
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	05-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	05-22-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	05-22-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	07-04-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	08-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	08-22-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	08-22-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	08-22-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	05-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	05-22-16	

Officer's Name: BRETT STEWARTOfficer's Agency/Department: BUSKETT POLICERole of Signing Authority: ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard CoxswainSigning Authority Name: J. H. M. O'CONNELLSigning Authority Agency:  BUSKETT PD

**(Enclosure 1) BOAT Currency Requirements Report**  
**Officer Name** OFC GREG YBARRA **ID** \_\_\_\_\_

**COMPETENCY** ☒ Boat Crew

☐ Boat Operator for SAR ☐ Tactical Operator

**DATE** 01-10-17

Boat Crew Member					
TASK	COMPETENCY	REQUIRED	FREQUENCY	DATE COMPLETED	SUPERVISOR SIGNOFF
First Aid Training	All boat crew positions	Burns, hypothermia, shock, bleeding and CPR	1 time each year	05-05-16	JA
Operational Risk Management Training	All boat crew positions	Review risk mgt. concepts with an emphasis on mission analysis (risk mgt. principles and use of GAR model)	1 time each year	08-22-16	
Man Overboard Recovery	All boat crew positions	Conduct in accordance with Task BCM-07-01-TYPE, and Task BCM-07-02-TYPE	1 time each year	08-22-16	
Area of Responsibility (AOR) Familiarization	All boat crew positions	Equivalent of one day and one night rip through all designated areas of interest within the AOR.	1 time each year	08-22-16	
Underway Hours	All boat crew positions	Minimum of 40 hours total, with a minimum of 10 nighttime hours	1 time each year	09-17-16	
Boat Launch and Recovery	All boat crew positions	Participate in the launch and recovery of the vessel.	1 time each year	08-22-16	
Towing	All boat crew positions	Conduct in accordance with Task BCM-07-09-ANY, Task BCM-07-10-TYPE, Task BCM-07-11-ANY, and Task BCM-07-12-TYPE	1 time each year	08-22-16	
Boat Handling	All boat crew positions	Conduct in accordance with the Basic Crew Member (BCM) Course Curriculum Section D: Boat Handling	1 time each year	08-22-16	
Mooring Evolution	All boat crew positions	Conduct in accordance with Task BCM-04-11-TYPE	1 time each year	08-22-16	
Conduct Pre-Start/Check and Start the Boat	All boat crew positions	Conduct the check and start of each boat type in accordance with the applicable qualification tasks for which the trainee is qualified.	1 time each year	08-22-16	
Secure the boat	All boat crew positions	Conduct securing procedures for each boat for which the member is qualified.	1 time each year	08-22-16	

**Officer's Name:** GREG YBARRA

**Officer's Agency/Department:** EVERETT PD

**Role of Signing Authority:** ☒ Supervisor ☐ NASBLA Instructor ☐ Coast Guard Coxswain

**Signing Authority Name:** J. HINCHICKSON

**Signing Authority Agency:** EVERETT PD



**POLICE**

INTEGRITY • PROFESSIONALISM • HONOR

January 19, 2017

Washington State Parks &  
Recreation Commission  
Recreational Boating Program  
Federal Financial Assistance Grant Program

As per the Federal Financial Assistance Grant Program requirements, a match of 50% of Vessel Registration Funding to be received by the City of Everett Police Department must be deemed as a financial commitment for the 2017 federal assistance grants.

The City of Everett Police Department has committed to the use of local funding from the General Fund and is allocated in the budget shown below:

**2017 FFA Match  
Salary & Benefits**

	Salary/ Benefits	Hourly	BMLE Training	Instructor 2 weeks (84 hrs)	10% of Full S/B	Totals
TBD	\$126,649	57.67	\$3,114.32	\$0.00	\$0.00	\$3,114.32
Crocker	\$145,845	66.41	\$0.00	\$5,578.77	\$0.00	\$5,578.77
TBD	\$128,585	58.55	\$3,161.93	\$0.00	\$0.00	\$3,161.93
Hendrickson	\$149,765	68.20	\$0.00	\$0.00	\$14,976.50	\$14,976.50
		Sub Total	\$6,276.25	\$5,578.77	\$14,976.50	<b>\$26,831.52</b>
			OT Budget	369 Marine Call- Ours		\$10,000.00
			OT Budget	374 Marine Training		\$4,000.00
					Sub Total	<b>\$14,000.00</b>
			<i>Total Salary &amp; Benefits allocated from Everett PD General Fund</i>			<b>\$40,831.52</b>

Please accept this letter as our official budget document for the Washington State Parks & Recreation Commission FY 2017 Marine Patrol Federal Financial Assistance Grant Program application.

Dan Templeman  
Chief of Police

*Grant Application*

EVERETT CITY COUNCIL AGENDA ITEM COVER SHEET

**PROJECT TITLE:**

Application for Washington  
State Parks and Recreation  
Commission 2017 Marine  
Patrol Federal Financial  
Assistance Grant Program &  
Request for Boating Safety  
Program Approval

	Briefing
	Proposed Action
	Consent
X	Action
	First Reading
	Second Reading
	Third Reading
	Public Hearing
X	Budget Advisory

COUNCIL BILL #

Originating Department Police

Contact Person D/C St. Clair

Phone Number 425-257-8432

FOR AGENDA OF 1/25/17

Initialed by:

Department Head

CAA

Council President

*DT*  
*JP*  
*ST*

**Location**

**Preceding Action**

**Attachments**

**Department(s) Approval**

Application, Request for  
Boating Safety Program  
Approval, Local Match Budget  
Document

Legal  
Police

Amount Budgeted	\$0	Account Number: 002-333-6702-400
Expenditure Required	\$18,309.75	Account Number: 031-5xx-0000-120 031-540-0003-350
Budget Remaining	-0-	
Additional Required	\$18,309.75	

**DETAILED SUMMARY STATEMENT:**

The Everett Police Department (EPD) is requesting to apply for a pre-designated amount of \$18,309.75 in grant money from the Washington State Parks and Recreation Commission (the Commission) for March 1, 2017, through September 30, 2017. The award is to reimburse costs of on-the-water patrols and boating education classes. There is a non-supplantation requirement. A local match of \$36,796.40, 50% of Vessel Registration Funds received, is required. The application and program approval with the Washington State Parks and Recreation Commission establishes the framework between the Commission and the EPD for accomplishing the patrols, classes and special emphasis enforcement. The ultimate goals of the activities are to reduce injury from boating incidents and promote a safe and enjoyable boating environment for all users.

**RECOMMENDATION** (Exact action requested of Council):

Authorize the Mayor to sign all necessary documents with the Washington State Parks and Recreation Commission regarding application, utilization and acceptance of the \$18,309.75 FFY 2017 Marine Patrol Federal Financial Assistance Grant Program.

*Council Approved  
on 1/25/2017 ST*